



**CITY OF KENORA**

**\*SPECIAL MEETING OF COUNCIL\***

**followed by**

**COMMITTEE OF THE WHOLE**

**A G E N D A**

**Tuesday, November 16, 2004 - City Hall Council Chambers**

**\*\* 4:00 p.m. – Special Meeting of Council \*\***

**The purpose of the special meeting is to appoint a Member of Council to the Board of Health for the Northwestern Health Unit to complete the term of office to November 30, 2006.**

**Public Information NOTICES as per By-law No. 14-2003**

**Take Notice that as required under Notice By-law No. 14-2003, Council intends to adopt the following by-law at its November 22 meeting:**

1. to amend Schedule "D" to By-law #33-2002 to establish water & sewer rates, effective December 1, 2004;
2. to amend Schedule "B" to Tariff of Fees By-law #100-2003 to increase and establish new facility rates at the Kenora Recreation Centre & Keewatin Memorial Arena, effective December 1, 2004.

**A. RESOLUTIONS PREPARED FOR Monday, November 22/2004:-**

- Confirm Minutes
- Approval of Accounts
- Confirmatory By-law
- Adjournment

**B. DECLARATION OF PECUNIARY INTEREST**

**C. REPORT OF COMMITTEES:-**

**FINANCE & ADMINISTRATION – Councillor R. McMillan**

<b><u>NO.</u></b>	<b><u>REPORT SUBJECT</u></b>	<b><u>DISPOSITION</u></b>
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<b>1.</b>	<b>Harassment Policy</b>	.....
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**RECOMMENDATION:**

THAT Council hereby amends the City of Kenora Policy Manual by approving the attached Harassment Policy #HR-1-6; and further

THAT the Harassment Policy be included in the City's Policy Manual.

<b>2.</b>	<b>Impact Analysis – Curling Club &amp; Taxation on Sports</b>	.....
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**RECOMMENDATION:**

THAT while Council recognizes the ongoing financial difficulties that continue to plague the City's community, non-profit and sports organization, it is also recognized that the City has also experienced significant ongoing financial pressures, and must continue to look for ways to minimize tax impacts for its ratepayers; and

THAT Council not approve the request from the Kenora Curling Club for property tax relief.

**3. City of Kenora Municipal Five Year Capital Plan** .....

**RECOMMENDATION:**

THAT the City of Kenora 2005 Municipal Five Year Capital Plan as reviewed and amended by the Budget Committee be approved.

**4. Re-naming of Highway between Veterans Dr., & Mellick Ave.** **Refer back to Committee**

**5. Hiring and Employment of Family Members** .....

**RECOMMENDATION:**

THAT Council of the City of Kenora approve the new Hiring and Employment of Family Members Policy HR 1-3; and further

THAT the City of Kenora Nepotism Policy HR 1-3 approved on the April 26, 2004 Council Meeting be repealed.

**6. Community Decorating Challenge – Mayor & Council** .....  
**- Invitation to participate November 26/27**

**7. Kenora District Municipal Association (KDMA) '05 Conference** .....  
**- February 3, 4, 5 – Dryden, ON**

**8. Meeting schedule for 2005 (COW and Council)** .....

**9. IBEW Negotiations** .....

**RECOMMENDATION:**

THAT Council of the City of Kenora hereby approve the Memorandum Agreement between the Corporation of the City of Kenora and IBEW for the term January 1, 2004 to December 31, 2005.

**10. Nomination for Fellow Award – Rod Shewchuk** .....

**RECOMMENDATION:**

THAT the Council of the City of Kenora hereby nominates Rod Shewchuk for the "Fellow of Lakehead University Award" for the recognition of contributions to the growth, development, welfare and well being of Northwestern Ontario; and further

THAT the City's application be forwarded to the Board of Governors' Nominating Committee for this purpose.

**11. Aviation Museum** .....

**COMMUNITY SERVICES COMMITTEE – Councillor T. Szajewski**  
**NO. REPORT SUBJECT DISPOSITION**

**1. Wellness Centre Information Report** **Ongoing**

**2. Naming of the Kenora Recreation Centre & Tabled Motion** **HOLD**

**RECOMMENDATION:**

THAT Mayor and Council accept the recommendation from the Community Services Committee to change the name of The Kenora Recreation Centre to "The Kenora Wellness and Recreation Centre.

- 3. **City of Kenora Wharf Capital Planning Report** .....
- 4. **Sunset Trail Riders - Storage for Groomer & Equipment** .....
- 5. **Accessibility Plan 2004/2005** .....

**RECOMMENDATION:**

THAT Council of the City of Kenora hereby accepts and approves the September, 2004 Accessibility Plan.

- 6. **Fitness Equipment Purchase** .....

**RECOMMENDATION:**

THAT the following request for proposals to supply and install fitness equipment be received:

Company/ Supplier Name	Amount	Note
Advantage Fitness	\$158,284.49	
Pulse Fitness	\$162,105.00	
Fitness Depot Commercial	\$198,866.03	
Edge Fitness	\$ 93,742.5	Incomplete bid on requested list of equipment
National Fitness Products	\$183,092.92	
Fitness Experience	\$175,219.31	Plus delivery from WPG

AND THAT the proposal from "Advantage Fitness" in the amount of \$158,284.49 be hereby accepted.

- 7. **Facility Rates** .....

**RECOMMENDATION:**

THAT Council of the City of Kenora receives the recommendation from the Leisure Services Committee, approving the facility rates for the Kenora Recreation Centre and the Keewatin Memorial Arena as attached to the November 2 report of C. Neil, Recreation Coordinator; and

THAT in accordance with Notice By-Law Number 14-2003, public notice for this increase is hereby given; and

THAT Council give three readings to a by-law to amend Schedule "B" to Tariff of Fees and Charges By-law Number 100-2003; and further

THAT the increases and new rates take effect December 1, 2004.

**EMERGENCY SERVICES – Councillor I. Parkes**

NO.	REPORT SUBJECT	DISPOSITION
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- 1. **Community Emergency Management Coordinator** .....

**RECOMMENDATION:**

THAT Council for the City of Kenora accept with admiration and respect Woody Linton's letter of intent to retire from the position of Community Emergency Management Coordinator for the City of Kenora, effective 31 December 2004; and

THAT Council give three readings to a by-Law appointing Ken Peterson, Deputy Fire Chief for Fire and Emergency Services as the Community Emergency Management Coordinator for the City of Kenora, and Warren F. Brinkman Emergency Service Manager for Fire and Emergency Services as Alternate Community Emergency Management Coordinator for the City of Kenora effective 1 January 2005; and further

THAT By-law #62-97 be repealed.

**OPERATIONS COMMITTEE – Councillor A. Poirier**

NO.	REPORT SUBJECT	DISPOSITION
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1.	Public Works Re-location Information Report	Ongoing
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2.	Reminder of Public Meeting @ 4:45 p.m. Nov. 22 ->Amendment to Sewer & Water By-law	.....
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**RECOMMENDATION:**

THAT Council give three readings to a by-law to amend Schedule "D" to By-law number 33-2002 to establish water & sewer rates.

3.	Water & Sewer Adjustment Policy/Seasonal Policy	.....
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**RECOMMENDATIONS:**

- 1) THAT the City of Kenora Water Adjustment Policy attached to the October 26 report of H. Kasprick and W. Ortlieb be hereby approved and included in the City's Policy Manual.
  
- 2) THAT the City of Kenora Seasonal Water & Sewer Policy attached to the October 26 report of H. Kasprick and W. Ortlieb be hereby approved and included in the City's Policy Manual.

4.	Transmitter Rd. Railway Crossing Rehabilitation Project	.....
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**RECOMMENDATION:**

THAT the Amending Agreement appended hereto between Transport Canada and the City of Kenora, respecting a Change of Date for Project Completion for improvement to Grade of Roadway/Approaches at Transmitter Road, inclusive of a project completion deadline of September 30<sup>th</sup>, 2005, be accepted.

5.	Fuel Tender – City Fuel Depot	.....
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**RECOMMENDATION:**

THAT Council receive the tenders for the supply of gasoline and diesel fuels and fuel station equipment, as set out on the attached report of Mike Mostow; and further

THAT the City purchase the equipment directly from Northern Steel, with the purchase of fuel direct from Marmus Supply (Shell); and further

THAT the 2005 proposed Operating Budget be amended to reflect the incremental costs relating to the purchase of the fuel depot.

6.	Mud Lake Leachate Agreement – Request for Revisions	.....
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**RECOMMENDATION:**

THAT Council of the City of Kenora gives three readings to a By-Law to authorize the entering into an agreement with Abitibi-Consolidated Company of Canada to accept leachate from the Mud Lake Landfill into the Sanitary Sewer System for treatment and disposal at the City of Kenora's Wastewater Treatment Plant; and

THAT the changes identified in the attached draft by-law and Schedule "A" be accepted, and further;

THAT By-Law 129-2004 be hereby repealed.

7.	Traffic By-law Amendment – No Parking/Tow Zone Valley Dr.	.....
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**RECOMMENDATION:**

THAT Council of the City of Kenora give three readings to a by-law to amend Traffic Regulation By-law 127-2001 to include the following addition to Schedule "B" – No Parking Area – Tow Away Zone for Valley Drive.

**Add:**

<u>Column 1</u>	<u>Column 2</u>	<u>Column 3</u>	<u>Column 4</u>
Valley Drive	From 92 metres west of Rabbit Lake Road westerly for 73 metres	South	Anytime

**PROPERTY & PLANNING COMMITTEE – Councillor C. Wasacase**

NO.	REPORT SUBJECT	DISPOSITION
1.	Reminder of public meeting @ 4:30 on Nov. 22 – Zoning By-law .....	
2.	Transfer of a Block of land to the City of Kenora – Ritchie Rd. ....	

**RECOMMENDATION:**

WHEREAS the Corporation of the City of Kenora has reached an agreement with Temple Investments Inc., to transfer property for municipal purposes and more particularly for part of a road, namely Ritchie Road North;

NOW THEREFORE the Council of The Corporation of the City of Kenora hereby enacts as follows:

1. THAT the Corporation of the City of Kenora shall acquire from TEMPLE INVESTMENTS INC., part of Parcel 38036, being part of Broken Lot 9, Concession 1, Township of Melick, now City of Kenora, in the District of Kenora, designated as Block 28 on Plan 23M.869, for road purposes, namely part of Ritchie Road North.
1. THAT the purchase price of the said road shall not exceed the sum of One Dollar (\$1.00);
2. THAT three readings be given to a by-law to authorize the Mayor and Clerk to execute any and all documents required to complete this transaction.

**UTILITIES & COMMUNICATIONS COMMITTEE – Councillor L. Compton**

NO.	REPORT SUBJECT	DISPOSITION
1.	K.M.T.S. Information Report.	Ongoing

**OTHER BUSINESS**

**Adjournment**